



Commonwealth Workforce Coalition

A Network of Massachusetts Community-Based Workforce Development Practitioners

The Commonwealth Workforce Coalition (CWC) provides professional development and networking services for workforce development professionals working in the areas of education, training and employment.

CWC is managed by the Community Economic Development Assistance Corporation (CEDAC).

For more information about CWC activities, check the website:
<http://cwc.cedac.org>
or call 617-727-5944

A TRAINING EVENT

Assessment Tools Training

Tuesday, May 17, 2011

9:00am-12:30pm

Madison Park Village, Roxbury

This Assessment Tools training will focus on soft skills/job readiness assessment tools used in workforce programs for screening and evaluating participants. These skills are often difficult to assess.

There will be discussion and activities on using tools that help to assess a participant's readiness to become employed and how to assess their "soft skills" (teamwork, problem-solving, conflict resolution). The training will not focus on hard skills or literacy assessments.

The workshop will be conducted for the Commonwealth Workforce Coalition by Martha Oesch.

There is no charge but pre-registration is required by May 11th.
Please see the back of this form for online registration instructions.

For more information about online registration, contact
Dilia L. Ramirez at 617-727-5944.

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Registration for this workshop will not be affected by the secular or faith-based nature of your organization. Faith-based organizations will be required to take steps to separate, in time or location, inherently religious activities from the programs or services whose capacity will be built through this technical assistance activity.

TO REGISTER:

- Go to the CWC Member's Portal at <https://cwc.cedac.org/member.aspx>
- Sign in to your member account with your username (email address) and password.

If you don't know or have forgotten your password, click on "Retrieve Account Information". You will then have the capability to retrieve your password via e-mail or First Name/Last Name if we do not have your e-mail address on file. Click "New Member Registration" if you're new to CWC.

- Once logged in, you will be directed to your "Members Profile". Please review & update your contact information.
- Click on "Events". Choose "Assessment Tools 5.17.11" and click "Register now." You will then be asked to click to "Finalize" to complete your registration.
- Once registration is finalized an automatic confirmation email will be emailed to you. Each person attending must register with their own email address.

Call Martha Oesch at 781-438-5593 for questions or more info!

**If you have any questions about online registration,
please contact Dilia L. Ramirez at
617-727-5944.**